



## Marsh Gibbon Pre-School

### Student Placement Policy

We agree that Marsh Gibbon Pre-School is an ideal place for students on placement from childcare courses plus those on the Diploma in Pre-School Practice or tutor fieldworker courses.

Students are welcomed in the Pre-School on the following conditions:

- The children are always our first consideration.
- The tutor of the course must confirm that the student is attending a genuine childcare course.
- Written authority must be obtained from the parents of any children that the student wishes to study.
- The Student must have a Student DBS Check carried at by his/her Course.
- The student must abide by our confidentiality policy.
- The student will undergo our student placement induction process.
- The student (nor any parent helper or visitor) will not be allowed unrestricted access to children.
- The student will be given a mentor whom will monitor their progress and offer them guidance.
- The student must abide by our staff 'Code of Conduct'.
- The Pre-School has the right to withdraw from the 'Placement Agreement' should they need to under extreme circumstances.
- Only those aged 17 or over may be included in ratios (and staff under 17 should be supervised at all times). However Students on long term placements and volunteers (aged 17 or over) and staff working as apprentices in early education (aged 16 or over) may be included in the ratios if we are satisfied that they are competent and responsible.

Policy Links to:  
Confidentiality Policy  
Staff 'Code of Conduct'