



Marsh Gibbon Pre-School

Coronavirus policy

Revised for September 2021

Policy and procedure – Dealing with possible cases of Coronavirus

This policy has been written in line with current advice from The Department for Education publication

<https://www.gov.uk/government/publications/coronavirus-covid-19-early-years-and-childcare-closures/coronavirus-covid-19-early-years-and-childcare-closures>

Marsh Gibbon Pre-school will ensure that we do our utmost to minimise the risk of children and staff from contracting Coronavirus, the following control measures will be in place :

Marsh Gibbon Preschool will ensure good hygiene for everyone – provision of tissues and bins, handwashing facilities, ensuring children wash their hands before and after eating and using the toilet. We promote and teach the children to ‘catch it, bin it , kill it’ – Catch a cough/sneeze in a tissue and put it in the bin to kill the germs and then wash their hands. Hand sanitiser is provided for staff ,who also follow the above. Hand sanitiser is available for all children, staff and visitors.

Maintain appropriate cleaning regimes – The kitchen, toilets and tables/unit tops to be cleaned and sanitised before and after the children enter the setting each day. During the day – Toilets are cleaned after use. Tables are cleaned before and after snacks, before and after lunch and at the end of the day. Floors are swept/hoovered throughout the session and then mopped at the end of the day. All equipment and resources used on that day are sprayed and wiped and are thoroughly cleaned on a 2 weekly basis. Any toys that have been in a child’s mouth will be removed and returned when disinfected. Frequently touched areas such as the cloakroom, cupboards ,doorframes etc will be cleaned daily. The outdoor equipment will be sprayed at the end of the day with disinfectant.

Marsh Gibbon Preschool will keep spaces well ventilated – all available windows are to be kept opened. When children are outside the side door remains open. For safety this is closed at other times such as lunch, group times and when the children are arriving/leaving.

Follow public health advice on testing, self-isolation and managing confirmed cases of COVID-19- Management, Marsh Gibbon Preschool will keep up to date with any updates from the government and will inform all staff parents in the event of a confirmed case of coronavirus in a member staff or child.

In addition to the above staff will carry out Lateral flow home tests twice weekly unless they have symptoms of coronavirus then they will isolate and arrange a PCR test. The lateral flow tests are only suitable for children over 12 years old and adults . They are only to be used if the person taking them has NO symptoms of coronavirus. Anyone with symptoms should arrange a PCR test.

Attendance

Children or staff are not permitted to attend Marsh Gibbon Preschool if they present with symptoms of coronavirus as defined by UK government as :

- A new continuous cough - this means coughing a lot for more than one hour, or 3 or more coughing episodes in 24 hours, if you usually have a cough, it may be worse than usual.
- A high temperature – defined by the NHS as over 38C
- Loss or change of taste/smell

Anyone experiencing any of the above symptoms will be required to arrange a PCR test, contact the preschool as soon as possible and follow the isolation procedure as defined by the government, this is available at:

<https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-households-with-possible-coronavirus-covid-19-infection>

If a child becomes ill with symptoms whilst at Preschool the following procedure will be carried out:

- The child will be separated from others and looked after by 1 member of staff in a separate room away from the children e.g. cloakroom or kitchen. The adult will put on protective clothing in the form of disposable gloves, a face covering and a disposable apron .
- The child's parents will be contacted and asked to collect their child as soon as possible. Advice will be given to the parent regarding self-isolation and testing procedures. The foyer and area where the child has been will be deep cleaned immediately after the child has left the setting.
- The whole of the setting will be deep cleaned at the end of the day in addition to our increased cleaning schedule throughout the remainder of the day .
- The staff member will dispose of the apron and gloves and change their clothing.

If a member of staff becomes ill with symptoms whilst at Preschool the following procedure will be carried out :

- The staff member will be asked to collect their belongings and to leave the premises as soon as possible. This may mean a short wait to allow time for management to ensure there are sufficient adults to care safely for the children. In this instance the staff member will be asked to isolate in a separate room away from all staff and children whilst we check ratios and make the decision to call upon other staff/committee members to cover or send children home if necessary.
- Advice will be given to the member of staff regarding self-isolation and testing procedures. The area where the staff member has been waiting will be deep cleaned immediately after the staff member has left the setting.
- The whole of the setting will be deep cleaned at the end of the day in addition to our increased cleaning schedule throughout the remainder of the day.

To ensure the safety of all children and staff we are requiring anyone who has symptoms to arrange a PCR for Coronavirus.

To access testing please go to : <https://www.gov.uk/get-coronavirus-test>

- If the child or member of staff tests **negative** to the PCR test they can resume coming to preschool as long as they are well within themselves.

- If a child or staff member has tested **positive**, we are requesting confirmation of the results so that we can keep a record in the event of any further cases.
- If the child or member of staff tests **positive** to the PCR test they must follow government guidelines of isolating and must not attend preschool.

We are required to notify Ofsted (Office for standards in education) of any positive cases of coronavirus from either staff or children.

Advice on isolation periods can be found here:

<https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-households-with-possible-coronavirus-covid-19-infection>

If we have several confirmed cases within 10 days, this may be deemed as an outbreak defined by the Department for Education thresholds as:

5 children, pupils, students or staff, who are likely to have mixed closely, test positive for COVID-19 within a 10-day period; or 10% of children, pupils, students or staff who are likely to have mixed closely test positive for COVID-19 within a 10-day period

There are currently **26** children on the register and **6** staff – total **32** – 10 % would be 3.2 – therefore we will operate our outbreak plan if there are **3** or more staff and children combined who test positive via a PCR test within 10 days .

In the unlikely event of an 'Outbreak' this is our plan as follows:

In the event of the above thresholds being reached (confirmed by PCR tests) we will review and reinforce our existing testing, ventilation and hygiene measures. This may include but is not limited to the re-introduction of face coverings when dropping off/collecting children and when on preschool grounds, the use of an external cleaning company, spending more time outdoors, increased supervision on handwashing, removal of equipment that cannot be cleaned easily e.g. fabrics, cushions.

Additional public health advice will be sought by contacting the Department of education helpline (0800 046 8687)

Staffing

If the outbreak is because of staff testing positive with a PCR test, the manager will look at the number of staff required for each session – morning and afternoon .If there are enough remaining staff, that are not affected, to meet the adult to child ratios then the preschool will operate as normal. If there are not enough staff to safely care for the children then the manager will contact all families to offer alternative session where there is enough staff. We will call upon committee members for support if necessary. In the final instance If we are unable to provide enough staff/committee to cover ratios we will need to close the preschool.

Children

If the outbreak is amongst children in the setting we will work closely with all of the relevant authorities and be advised by them. In the first instance a deep clean of the setting will take place. All parents will be notified of confirmed cases. No names will be given. All staff will book and undertake a PCR test. Staff that are double vaccinated will not be required to isolate but will be encouraged to limit social contact as much as possible whilst awaiting the results of the PCR test.

Updated August 2021

Community

If we are advised of an increased amount of coronavirus cases within the community we will be advised by the local health protection authority.

Isolation

Current government advice is that children under 18 years old and adults that have been double vaccinated do not need to isolate if they have been in contact with a person who has tested positive for coronavirus. This would mean that if a child/ staff member at preschool tested positive for coronavirus, the other children as they are under 18 and staff (those who are double vaccinated) do not have to isolate and we will not have to close as we did previously. All families will be notified of any case of coronavirus and it will be the choice of the parent/carer if you wish your child to continue attending.

If someone in your household has tested positive for coronavirus, we ask that the child/children of that household **do not attend preschool**. Although children under 18 do not have to isolate, they are more likely to become infected due living with an infected person who provides care for them. The rule of non-attendance if someone in the household test positive also applies to staff. This decision has been made to further protect staff and other children and their families and to try and prevent any possible spread of infection in the preschool or the wider community. No refunds can be made for missed (paid sessions) however we will honour these missed session by making swaps - where possible.